

2018 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting

A regular meeting of the Charter Township of Union Board of Trustees was held on April 25, 2018 at 7:00 p.m. at Union Township Hall.

Meeting was called to order at 7:00 p.m.

Roll Call

Present: Supervisor Gunning (late), Clerk Cody, Treasurer Rice, Trustees B. Hauck, Lannen, Mikus, and Woerle

Approval of Agenda

Mikus moved Rice supported to approve the agenda as amended pulling Policy Governance Item 2.2 Treatment of Staff out of the Consent Agenda and adding it to the Agenda as Item J.
Vote: Ayes: 6 Nays: 0. Motion carried.

- 7:03 Gunning arrived.

Presentations

Phil Squattrito, Planning Commission Chair, updated the Board of Trustees of the last few months of what has come before the Planning Commission. He mentioned that the Planning Commission would be grateful to have a Representative from the Board of Trustees sitting on the Planning Commission Board.

Public Hearings

Public Comment - open 7:10 p.m.

No comments were offered.

Reports/Board Comments

A. Board of Trustee Representative to the Planning Commission Appointment

No action taken.

B. EDA Appointment

Supervisor Gunning nominated David Coyne to the Economic Development Authority (EDA) with an expiration date of 3/26/2022. Lannen moved Woerle supported to approve nominating David Coyne to the EDA with term expiring 3/26/2022. **Vote: Ayes: 7 Nays: 0. Motion Carried.**

Mikus –Reported that the 5th Annual Clean Up day will be June 9, 2018 from 8am -12:00pm. He mentioned that the flyers will go out to Township residents soon. Also mentioned Isabella County Conservation District Hazardous Waste that will be held at the Isabella County Fairgrounds.

Cody – Mt. Pleasant City Commission updates.

Gunning – EDA updates.

Woerle – Mentioned two topics that were discussed at a conference he attended: chronic pain management and the current opioid addiction. Update on Saginaw Chippewa Indian Tribe 2 % Distribution date.

Rice – Apologized for missing last Board meeting due to illness.

Hauck – Isabella County Road Commission meets 4/26/18.

Lannen –Isabella County Commissioners and MTA County Chapter updates.

Consent Agenda

- A. Communications
- B. Minutes April 11, 2018 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Policy Governance 2.5 Financial Conditions and Activities
- H. Policy Governance 2.5.10 Cash Flow Ratio
- I. Policy Governance 2.6 Asset Protection

Rice moved Hauck supported to approve the consent agenda with corrections to the minutes.

Vote: Ayes: 7 Nays: 0. Motion carried.

BOARD AGENDA

- A. **Discussion/ Action: (DePriest) Approval to publish notice of public hearing for Ordinance 2018-2 on 5/9/18. Introduction and first reading of the proposed Ordinance amendment name change to Arbors II Apartments Limited Dividend Housing Association Limited Partnership**

Mikus moved Cody supported to approve publishing a notice of public hearing for Ordinance 2018-02 on 05/09/2018. Arbors at Eagle Crest II is being purchased and our Ordinance requires an amendment for a name change. Tonight's meetings serve as an introduction or first reading of the proposed Ordinance amendment. **Vote: Ayes 7 Nays: 0. Motion carried.**

- B. **Discussion/ Action: (Smith) Approval of Land Division for parcel #37-14-023-20-016-01 located at 1802 E. High Street owner First Baptist Church of Mt. Pleasant.**

- **Recusal by Hauck due to conflict of interest.**

Rice moved Woerle supported to approve the land division for parcel #37-14-023-20016-01 located at 1802 E. High Street, owner First Baptist Church of Mt. Pleasant. **Vote: Ayes 6 Nays: 0. Motion carried.**

- C. **Discussion/ Action: (Gallinat) Approve SUP 2018-02 Specialized Retail Activities (Pharmacy) as shown on SPR 2018-04 as reviewed and approved on 4/17/18 on the condition that Pharmacy hours of operation are 7am-9pm.**

The Board of Trustees went through section 30.3.A.1-10 and discussed the general requirements for Special Uses.

Woerle moved Cody approved SUP 2018-02 Specialized Retail Activities (Pharmacy) as shown on SPR 2018-04 as reviewed and approved on 4/17/18 on the condition that Pharmacy hours of

operation are 7am-9pm., as recommended by the Planning Commission. **Vote: Ayes: 7 Nays: 0. Motion carried.**

D. Discussion/ Action: (Gallinat) Adopt Township Site Plan Sidewalk Relief Policy as recommended by the Sidewalks and Pathways Prioritization Committee.

Mikus thanked the Sidewalks and Pathways Prioritization Committee (Chair Jeremy McDonald, Denise Webster, Sherrie Teall, Barb Anderson, Steve Clark and Township Planner, Peter Gallinat) for all of their input developing the sidewalk relief policy.

Mikus moved Woerle supported to adopt Township Site Plan Sidewalk Relief Policy as recommended by the Sidewalks and Pathways Prioritization Committee. **Vote: Ayes: 7 Nays: 0. Motion carried.**

E. Discussion: (Stuhldreher) Approval of Budget Amendments to the East DDA fund, West DDA fund, Water fund and Sewer Fund in support of water, sewer, road and sidewalk projects initiated by the Economic Development Authority

Rice moved Hauck supported to approve the Budget Amendments to the East DDA fund, West DDA fund, Water fund and Sewer Fund in support of water, sewer, road and sidewalk projects initiated by the Economic Development Authority. **Vote: Ayes: 7 Nays: 0. Motion carried.**

F. Discussion: (Stuhldreher) Policy Governance 3.2 Board Job Description

Discussion was held by the Board.

G. Discussion: (Stuhldreher) Policy Governance 3.3 Board Member's Code of Conduct

Discussion was held by the Board.

H. Discussion: (Stuhldreher) Policy Governance 3.4 Agenda Planning

Discussion was held by the Board.

I. Discussion: (Stuhldreher) Financial contribution in support of the City of Escanaba's "dark store" litigation in Menard Inc. v City of Escanaba

Gunning moved Lannen supported to discuss a possible monetary contribution to defray the costs being incurred by the City of Escanaba. **Roll Call Vote: Ayes: 0 Nays: Gunning, Rice, Cody, Hauck, Lannen, Mikus, and Woerle. Motion failed.**

J. Discussion/Action: (Board of Trustees) Policy Governance 2.2 Treatment of Staff

Mikus moved Rice supported to table Policy Governance 2.2 Treatment of Staff until the next Board of Trustees meeting. **Vote: Ayes: 7 Nays: 0. Motion carried.**

EXTENDED PUBLIC COMMENT - Open 9:24 p.m.

No comments were offered.

MANAGER COMMENTS

- Updated the Board regarding Township legal matters: Lux water/sewer hook-up fees and Wigand FIOA respond request.

- Confirmed with the Board if they reviewed the updates that were made to the Policy Ends.
- Shared that Consumers Energy will be televising sections 1, 2, and 3 on the North East part of the Township.
- Press release to go out regarding EDA capital projects.
- Election budget and voting updates. Lynn Seppi, Township Deputy Clerk, will be attending training and will be around the Township prepping for the future elections.
- Save the Date Reminders:
 - The Board received an email regarding the 5th Annual Leadership Luncheon held on May 11, 2018 – please RSVP to the City.

FINAL BOARD MEMBER COMMENTS

Hauck – Mentioned Building Official Township position, asked for update regarding bargaining negotiations, asked about Township newsletter and asked about Mission Creek Drain update.

Lannen – Election questions to the Clerk.

Gunning – Commented on code enforcement of roadside signs and pan handling.

Cody – Requested a budget amendment be brought before the Board regarding payment for her Deputy.

ADJOURNMENT


Rice moved Woerle supported to adjourn the meeting at 9:46 p.m. **Vote: Ayes: 7 Nays: 0.**

Motion carried.

APPROVED BY:



 Lisa Cody, Clerk



 Ben Gunning, Supervisor

(Recorded by Jennifer Loveberry)